

Sukhsagar Singh



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D.O.B.: 06 Oct, 1986
Nationality: Indian
Entry to Germany: 05/2018
Status of Visa: Job search visa

PROFILE

- Development and implementation of practical continuous improvement processes.
 - Planning and management of resources to consistently meet production, quality and cost goals.
 - Resolution of critical issues in a time-sensitive environment using excellent analytical skills.
 - Perform professionally and with integrity while completing task within organizational policies.
 - Competent to develop and implement problem solving methods.
 - Organize work independent and plan changes without losing focus.
 - Organize activities according to priorities, set schedules and deadlines when performing tasks.
 - Hardworking, reliable and willing to learn.
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PROFESSIONAL EXPERIENCE

- 01/2017 – 05/2018** **Faculty Member Administration & Technological Onboarding**
Shri Ram B.R Global School, Sirsa
Adminstrating and managing MIS portal and ERP software (TeachNext), designing examinations record sheets (MS-Excel), lesson planning, activity planning, presentations, workshops management, providing training to the students for the software such as: C, MS Office, Adobe Photoshop, Python, Macromedia Flash, HTML, Networks and Hardware according to their curriculum.
- 04/2014 – 01/2016** **Faculty Member Administrations & Coaching**
GEMS Cambridge Int. School, Hoshiarpur
Designing examinations record sheets (MS-Excel), lesson planning, activity planning, presentations, workshops management, providing training to the students for the software such as: C, MS Office, Adobe Photoshop, Python, Macromedia Flash, Office suite, HTML, Networks and Hardware according to their curriculum.
- 01/2014 – 04/2014** **Trainee | Bebo Technologies, Chandigarh**
Acquired the skills needed for software testing, Designing the test plans for the applications and websites for debugging.
Methods: Static (Manual database) and Automation testing technics (Selenium).
- 11/2012 – 06/2013** **Assistant Manager | HDFC Bank, Jalandhar**
Customer Service, Help Desk, Teller, Sales and local branch management
Software used: Oracle FlexCube.

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- 11/2011 – 10/2012 **Associate | Wipro BPO (Verizon Offshore Helpdesk)**
First level support for Verizon customers.
- 11/2010 – 10/2011 **Operation Head | Nature Heights Infra Ltd., Ferozepur**
Responsible for maintaining business records, looking after stock management, cash management and public dealing. Implementing various cost-saving initiatives.
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EDUCATION

- 08/2006 – 05/2009 **Bachelor's in Computer Science Engineering**
Punjab Technical University, India
- 08/2003 – 05/2006 **Diploma in Electronics and Comm. Technology**
Punjab Technical Board, Mohali
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ACADEMIC PROJECTS

- 07/2013 – 11/2013 **Employee Tracking System**
Tools: VB.Net (Frontend) and Oracle 9i (Backend)
Developing the backend process.
Creating the interfaces for communication between the frontend and backend layer.
Generating forms for the project in VB.Net.
- 01/2009 – 06/2009 **Hospital Management System**
Tools: asp.Net (Frontend) and Oracle 9i (Backend)
Administration and setup of the backend layer. Query creation and optimization.
Database modelling and table space optimization.
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IT – SKILLS

- Programming Languages:** C, C ++, COBOL, PL/SQL, SQL, HTML, CSS
- Programs:** Oracle 9i, Oracle FlexCube, Selenium, MIS portal (MIS Software), Techsoft (ERP software), TeachNext, Microsoft Visual Studio, SQL Developer, Macromedia Flash, Microsoft office, Adobe Photoshop, Movie maker, Video editing.
- O/S:** Microsoft Windows 7– 8, Mac OSX
- Certifications:** Oracle Professional DBA
- Languages:** English (fluently)
Hindi (native speaker)
Punjabi (native speaker)
German (A1)
- Sector Expertise:** Education – Banking – Technology – Real Estate
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